

# METHOD AND SYSTEM FOR IDENTIFICATION AND MAINTENANCE OF FAMILIES OF DATA RECORDS

## BACKGROUND OF THE INVENTION

### Field of the Invention

- 5           The present invention relates to a method and system for identifying relationships among data records in a data repository and, in particular, to methods and systems for automatically determining data records that are related in a direct, or embedded manner and automatically removing duplicate data records.

### Background Information

- 10           Very large databases are often plagued by a problem of the presence of duplicate data records, which can prove quite costly to manufactures, vendors, and other companies who distribute literature or products or who contact individuals based upon the presence of records in a database. For example, marketers attempting to target an audience with a promotional offer may end up spending unnecessary funds by sending duplicate
- 15           marketing literature to multiple persons in the same business or household. A potentially larger problem is the annoyance factor to the recipients of the literature, who, upon receiving multiple copies of the same literature, may respond adversely and ignore the literature, thus defeating its intended purpose. As another example, multiple records of the same content inadvertently stored under minor variations of a field used to index the records may cause the
- 20           data to be difficult to retrieve. For instance, duplicate billing charges to a customer's account, when the account information is not entered consistently, could end up being difficult if not impossible to track when the customer calls to question charges reflected on an invoice. There are many other examples of similar problems arising from an inability to correctly detect and remove duplicates in a practical sense, especially when the data is related but not identical.
- 25           Current systems for removing duplicates from a database are limited to matching the values of one or more fields. How uniformly the data is entered affects the

successfulness of such matches greatly. Also, the process for removing duplicates is to post-process records in the database after incorrect information has already been entered. Once incorrect information has been entered, it is typically more difficult to detect and clean out. Moreover, much of the de-duplication process is performed manually, by comparing one data record against another; if the correct two records aren't compared, a duplicate may go undetected. The larger or more diverse the database, the more complex and time intensive the problem of detecting and removing duplicates.

#### BRIEF SUMMARY OF THE INVENTION

Embodiments of the present invention provide computer- and network-based methods and systems for managing data records through a concept of families. A "family," as used herein, is a way to identify a plurality of data records that are related to each other either directly or indirectly, in some type of embedded manner. Example embodiments provide an enhanced record management system, the Data Family Record Management System ("DFRMS"), which provides support for automatically maintaining, whenever possible, a data repository of records in a "clean" (duplication free) state whenever new data records are added to the repository. In addition, the DFRMS examines all new records in the data repository for related records and automatically identifies appropriate families and associates them with the data records. The family associations are then used to response to queries.

In one embodiment, the DFRMS indicates a family relationship between a plurality of data records by automatically determining a set of records that relate directly or indirectly to a designated record, adding the data record to the repository after determining that it is not a duplicate of an existing related record, and automatically associating each record of the determined set with an indication of the family relationship. In another embodiment, multiple family relationships are indicated. In one embodiment, the determination of whether records relate directly or indirectly is based upon a plurality of designated fields. In one such embodiment, the fields used for comparison are configurable. In another embodiment the fields include a name, address, and/or phone number. In yet another embodiment, data records are normalized according to a set of conventions prior to determining related records. In one

embodiment, these conventions are configurable. In another embodiment, the imported data is normalized according to a table-driven set of conventions. In one embodiment, these conventions include substitution of one field value for another.

In one embodiment, the related records include records that are related indirectly through multiple levels of embedding. In one such embodiment, these records are determined by examining the related records for each record progressively as each related record is determined, until no more related records are determined.

In another embodiment, the indicated family relationships are used to automatically retrieve a set of related data records. In one embodiment, these related records are used to automatically determine all data records that related to a specified value of a particular field. In another embodiment, the related records are used to automatically determine a set of locations to which to distribute some type of object. In one of these embodiments, the object is a marketing tool. In another of these embodiments, it is a sales catalog. In yet another one of these embodiments, it is a trial product. In one embodiment, the automatically determined locations are used to support a direct mailing process. In another embodiment, the determined locations are used to control the number of duplicate objects sent to a single physical address. In yet another embodiment, the related records are used to automatically determine missing information from a particular data record.

In one embodiment a Data Family Record Management System comprises a command interface, an automatic de-duplication engine, a query engine, and one or more data repositories. The command interface, along with the query engine, provides a mechanism for accessing data according to family relationships. The command interface also provides techniques for configuring the auto de-duplication engine, such as specifying what fields are to be used for directly related comparisons and/or for indirectly related comparisons. It also is used to specify data to be imported.

The automatic de-duplication engine imports and manages the data records in the data repositories. In one embodiment, the auto de-duplication engine automatically maintains family relationships among data records when a new data record is entered, automatically de-duplicates and/or consolidates new records before they are entered in the data

repositories, automatically merges (marries) families when a new record properly joins two sets of related data records into a bigger family, and notifies an administrator for manual verification when appropriate.

In another embodiment, the automatic de-duplication and consolidation process  
5 uses a table to determine what matching field values indicate automatic deletion or consolidation. In one such embodiment, the table represents a state diagram. In another embodiment, the fields to be used are coded into the automatic de-duplication process.

In one embodiment, two families are merged when secondary field values match. In one such embodiment, the secondary fields are fields that were not used to  
10 determine the related data records. In another embodiment, a secondary field is an SIC code. In yet another embodiment, multiple secondary fields are examined.

#### BRIEF DESCRIPTION OF THE DRAWINGS

Figure 1 is an example of a data family.

Figure 2 is an overview block diagram of an example Data Family Record  
15 Management System environment.

Figure 3 is an example block diagram of an example embodiment of Data Family Record Management System.

Figure 4 is an example use of data family records to generate a tailored mailing list.

Figure 5 is a block diagram of a general-purpose computer system for  
20 practicing embodiments of the Data Family Record Management System.

Figure 6 is an example flow diagram of a routine for importing and automatically de-duplicating a file of new data records.

Figures 7A and 7B are an example flow diagram of a routine for adding a new  
25 record to the record management system.

Figure 8 is an example flow diagram of a routine for normalizing a data record according to a set of conventions.

Figure 9 is an example flow diagram of an overall routine for determining a potential family list.

Figure 10 is an example flow diagram of a routine for checking for direct duplicate records.

5           Figure 11 shows sample data and a table of example results after executing a routine for checking for direct duplicate records on the sample data.

Figure 12 shows a table of example results after executing the routine for checking for direct duplicate records on the results from a prior invocation of the routine.

10           Figure 13 is an example flow diagram of a recursive routine for finding indirectly related data records.

Figure 14 is an example flow diagram of a routine for finding related records to a given data record.

Figure 15 is an example flow diagram of a routine for retrieving records having a common phone number with a designated record.

15           Figure 16 is an example flow diagram of a routine for retrieving records having a common address with a designated record.

Figures 17 and 18 shows tables of example results after executing a routine for finding indirectly related data records.

20           Figure 19 shows a table of example results after executing an alternative routine for finding indirectly related data records.

Figure 20 is an example flow diagram of a routine for performing auto de-duplication and consolidation of data records.

Figure 21 shows a table of example results after executing a routine for performing auto de-duplication and consolidation of data records.

25           Figures 22A and 22B are an example flow diagram of a routine for setting family indicators in a list of data records.

Figure 23 shows a table of an example list of data records of different families that result in marriage into a single family.

Figure 24 shows a table of an example list of data records of different families that do not result in a marriage of the families.

## DETAILED DESCRIPTION OF THE INVENTION

Embodiments of the present invention provide computer- and network-based methods and systems for managing data records through a concept of families. A “family,” as used herein, is a way to identify a plurality of data records that are related to each other either directly or indirectly, in some type of embedded manner. For example, a first data record may contain a same address as a second data record, but not as a third data record. The second data record, in turn, may share a phone number with the third data record, thus, relating the first record with the third record in an indirect or embedded relationship. The embedded nature of a relationship can become quite complicated and span multiple levels of indirection.

Example embodiments provide an enhanced record management system, the Data Family Record Management System (“DFRMS”), which provides support for automatically maintaining, whenever possible, a data repository of records in a “clean” (duplication free) state whenever new data records are added to the repository. In addition, the DFRMS examines all new records in the data repository for relationships and automatically identifies appropriate families and associates them with the data records. Embodiments of the present invention can be used in many applications, especially those that are enhanced by automatic removal of duplicates in a data repository. For example, embodiments of the present invention have been used to maintain a highly complex network of information concerning the disposition of hazardous wastes, which contains potentially hundreds of thousands of records of companies, all requiring human communication to verify services, resources, and information. Typically, each of these records has hundreds of fields; hence, the ability to automatically de-duplicate and merge information can be quite beneficial.

In addition, embodiments of the present invention can be used to retrieve and act upon data records that are related in an indirect (possibly embedded several levels deep) manner. For example, a merchandiser may want to send catalogs to only one contact at a business address to reduce marketing costs. The concept of family relationships associated

with the data can be used to retrieve more targeted mailing lists, and additionally can give the requester control over whether to send items to entities associated with all records in the family or just records with designated fields having unique values, etc.

Although this description primarily refers to data records containing contact information, such as data on a company or individual, one skilled in the art will recognize that the methods and systems described herein are applicable to any other type of content that can be placed in a data record, where the field types of the data records are homogeneous across the repository. For example, the techniques described herein could be applied to data records that are related normally hierarchically. For example, in a system that provides products that can be purchased from an online grocery store, the data records may have several fields that can have indirect relationships, such as an item "parsley" might be a "dry good" but also a "fresh herb". As another example, a medical diagnosis system could be enhanced using the techniques described herein to store associations between data records containing systems, drug interactions, etc. In yet another example, a criminal investigation system could be enhanced using these techniques. The data records might contain fields such as names, aliases, nationality, drivers license no., eye color, crime statistics, blood type, genetic information, etc. The association of a "family" could be used to help identify key missing information for a particular individual, such as an address or phone number. One skilled in the art will recognize that many other applications exist.

Figure 1 is an example of a data family. Six different data records 101-106 belonging to a single data family are shown, with some of the links between the data records evident (other links are not shown). In this example, data records 101-103 each correspond to individual contacts at a "company," which has two different business names ("dbas"), transacting business at the same address. Data records 104-106 each correspond to individual family members at the residence of one of the contacts (the contact "Tom Johnson" from record 101), from one of the businesses represented by data records 101-103. The number in the box 110 represents a family identifier that has been assigned to all of these data records, because each record relates to at least one other in a direct or indirect manner. For the sake of discussion, because Tom Johnson works part of his time at home, assume that at some point he

submitted to the administrator of the data repository information regarding the name of his business (see data record 104). (A similar discussion could be indulged regarding the contact name.) Thus, data record 101 and 104 are directly related because they have a data field value in common ("Tom Johnson" or "WasteSite.com"). Data record 104 is also directly related to data record 105, which is a data record that corresponds to his spouse, but this time through the Address field, which contains the same residential address. Thus, data record 101, which corresponds to Tom's business, is indirectly related to data record 105, which corresponds to contacting Tom's spouse. Further, assume that data record 106, which corresponds to a child of Tom, although away at school, has chosen to keep his home phone number for contact purposes; thus, data record 106 is directly related to the data record that corresponds to his mother 105, and is indirectly related to the data record 104 that corresponds to his father at home and the data record 101 that corresponds to his father at work. Using similar reasoning, data records 102 and 103 are directly related to data record 101 (through the business address) and also are indirectly related to the data records 104-106, which correspond to the individuals related to Tom's residential address.

In many instances, depending upon the purpose for using the stored data records, it might be desirable to control which data records are "chosen to represent" the family. For example, in a literature distribution system, which uses the data repository to create mailing lists, it might be desirable to send mailings to only one contact per address, regardless of whether multiple businesses are doing business at that same address. Examples of this scenario include a doctor's office or hair salon, which provide shared office space to multiple (individual) businesses, and which share a waiting area. As another example, it might be desirable to use the contact field and insure that only one mailing is sent to each unique contact, regardless of where that contact is located (within a city, state perimeter). Alternatively, it might be desirable to send mailings to everyone, as long as they aren't clearly duplicative. For example, insuring that two mailings aren't sent to the same individual, for example Ms. Sally Johnson, and Sally Johnson at the same address and phone number may be desired. One skilled in the art will recognize that many other combinations of controlling



retrieval or distribution flow based upon these direct and indirect relationships are possible and contemplated by the techniques described herein.

Figure 2 is an overview block diagram of an example Data Family Record Management System environment. The Data Family Record Management System (DFRMS) is used to both setup and maintain a data repository of information and to respond to queries regarding the stored information, using the family associations. In Figure 2, new data records are typically imported using a computer system 201. These data records are then processed by the DFRMS to automatically normalize, de-duplicate and/or consolidate them and to associate them with families when applicable. The new data records are then stored in a “clean” data repository 204, free of duplicate information whenever possible. At some other time, a query can be entered to the DFRMS, for example from a computer system 202, to retrieve data records that are related through families for various applications as described above, and other applications.

One skilled in the art will recognize that the terms “duplicate” or “duplicate record” refer to a configurable definition of what is considered duplicate. As with most data management systems, a duplicate is not necessarily an identical record (field for field) match. Rather, whether a record is a duplicate is based upon what fields are being used in the comparison and whether those fields need to completely match (as in string identity); partially match (as in a subset string match); sound alike, look similar, etc. In the DFRMS, the concept of duplication is further enhanced by normalizing the data in the data records according to a configurable set of conventions.

Figure 3 is an example block diagram of an example embodiment of a Data Family Record Management System. The DFRMS 300 comprises a command interface 301, and auto de-duplication engine 302, a query engine 303, and one or more data repositories 304. The command interface 301 is typically used to configure the fields that are used for family identification and de-duplication (also referred to as de-duping) purposes and for presenting a user interface for queries to the data repositories 304. The auto de-duplication engine 302, as will be described in further detail below with respect to Figures 6-23, imports and manages the data records in the data repositories 304. It is responsible for automatically maintaining family

relationships among data records when a new data record is entered, automatically de-duping and/or consolidating new records before they are entered in the data repositories 304, automatically merging families when a new record properly joins two sets of related data into a bigger family, and notifying an administrator for manual verification when appropriate. Once the data records are normalized, de-duped, associated with families, and stored in the data repositories 304, the query engine can be used to retrieve data records based upon family relationships.

Figure 4 is an example use of a family of data records to generate a tailored mailing list. The steps 401-410 would typically be performed by a third party application that desires to use the mailing list for some specific purpose. In this case, the application desires to control the data records retrieved in order to create a mailing list that has a mailing record for each unique name located, regardless of the address. One skilled in the art will recognize, as mentioned previously, that different combinations may be desirable, such as one mailing record per unique location, one mailing record per unique contact per company, one mailing record per unique contact per location, or other such combinations. In step 401, the DFRMS retrieves a list of family identifiers (FamIDs) from the data repository. In step 402, the DFRMS retrieves all single records that meet the requirements of the fields of interest, extracts any desired data, and initializes the mailing list with the extracted data. (Note that, in an alternative embodiment, a family identifier with only one member could be assigned to single records and single records could be processed as with other family identifiers.) In steps 403-410, the DFRMS performs a loop over each family identifier and retrieves information from the members that match designated criteria to populate the mailing list. Specifically, in step 403, the DFRMS determines whether it has any more family identifiers to process and, if so, continues in step 404, otherwise returns the generated mailing list. In step 404, the DFRMS selects the next family identifier on the list as the current family identifier. In step 405, the DFRMS retrieves an indicator to each member data records in the family indicated by the current family identifier and stores the indicators in a family list of members. In step 406, the DFRMS retrieves from the data records indicated by the family list, a list of unique names. Then, in step 407, the DFRMS uses the list of unique names to retrieve a record (*e.g.*, a first

record) for each unique name and an address from that record. The DFRMS then allocates new mailing list items as needed in step 408; populates them with the retrieved data, in step 409; appends the newly populated items to the accumulating mailing list in step 410; and returns to the beginning of the loop in step 403.

5                Figure 5 is a block diagram of a general-purpose computer system for practicing embodiments of the Data Family Record Management System. The computer system 501 contains a central processing unit (CPU) 502, a display 503, a computer memory (memory) 505, or other computer-readable memory medium, and other input/output devices 504. The components of the DFRMS 506 typically reside in the memory 505 and execute on  
10 the CPU 502. As described in Figure 3, the DFRMS 506 comprises various components, including a command interface 507, auto de-duplication engine 508, query engine 509, and one or more data repositories 510. These components are shown residing in the memory 505. Other programs 511 also reside in the memory 505.

              One skilled in the art will recognize that exemplary data family record  
15 management systems can be implemented as one or more code modules and may be implemented in a distributed environment that is comprised of multiple, even heterogeneous, computer systems and networks. In such environments, the various programs shown as currently residing in the memory 505 may be instead distributed among several computer systems, and communicate across a network, such as a wired network like the Internet, or over  
20 a wireless network. For example, the data repository 510, which contains the customer records enhanced with family relationship information may reside on a different computer system than the computer system on which the auto de-duplication engine 505 and the query engine 509 reside. In addition, the enhanced customer records may be stored on a remote computer system and may be accessible by authorized third parties, through their own query engines.  
25 Further, any well-known mechanism for implementing a data repository may be used to implement the data repository 510, including well-known database techniques.

              As described with respect to Figure 3, the DFRMS includes an auto de-duplication engine 508, which manages the data records in the data repositories 510. The auto de-duplication engine 508 is responsible for automatically maintaining family relationships

among data records, automatically de-duping and/or consolidating new records before they are entered in the data repositories 510, automatically merging families when a new record properly joins two sets of related data into a bigger family, and notifying an administrator for manual verification when appropriate. The auto de-duplication engine 510 is invoked to set up  
5 and/or maintain the data records whenever a new data record is to be added. Typically, records are added in bulk, such as during an "import" process, or one at a time, either manually, or indirectly from, for example, other code.

Figures 6-24 describe an example embodiment of example routines within the DFRMS for achieving these capabilities. In example embodiments, the components of the  
10 DFRMS may execute concurrently and asynchronously; thus, the components may communicate using well-known message passing techniques. One skilled in the art will recognize that equivalent synchronous embodiments are also supportable by a DFRMS implementation. Also, one skilled in the art will recognize that other steps could be implemented for each routine described below, and in different orders, and in different  
15 routines, yet still equivalently achieve the functions of the DFRMS.

Figure 6 is an example flow diagram of a routine for importing and automatically de-duplicating a file of new data records. In summary, the routine loops through each record and calls another routine to add the record. One skilled in the art will recognize that certain efficiencies can be realized by instead processing a group of records to be imported at once, or by doing certain steps later or earlier in the process. It is intended that all such  
20 variations in form, format, etc. are equivalent embodiments of the techniques described herein. Specifically, in step 601, the ImportFile routine determines whether there is more data to process in the designated file, and, if so, continues in step 602 to get the next (current) entry, otherwise returns. In step 603, the ImportFile routine allocates a new data record and  
25 populates it with data from the current entry. In step 604, the routine invokes the AddNewRecord routine with the new data record as the designated record.

Figures 7A and 7B are an example flow diagram of a routine for adding a new record to the record management system. The AddNewRecord routine has a designated record as input, and one or more parameters as configured by an administrator of the system to restrict

and or select a "record space" for performing automatic de-duplication. In the case illustrated, the administrator has chosen to restrict the space to records from the same state; hence, a SAMESTATE\_FLAG is passed (and set) as an input parameter. Note again that this example routine is structured for a data set containing contact/address type information. One skilled in  
5 the art will recognize how to customize the routine for other specific data sets or how to generalize it to become table (data) driven using standard programming techniques. In overview, the AddNewRecord routine makes sure the designated record hasn't been seen and deleted previously; normalizes the record, including filling in additional information when possible (e.g., county information); determines all related (directly and indirectly) potential  
10 family members by searching the data repository; performs automatic de-duplication/consolidation, sets/updates family identifiers based upon adding the new member; and adds the new member.

More specifically, in step 701, if the SAMESTATE\_FLAG is set, then the AddNewRecord routine, in step 702, extracts from the data repository data records that share  
15 the same value in the State field as the designated record and stores indicators to them in a Master List. If the flag is not set, the routine continues.

In step 703, the routine determines whether the designated record is on a list of previously deleted records. This scenario could occur, for example, when two different sources of data records contain the same data record and that record has been previously  
20 processed. There are several methods for implementing the tracking of deleted records. One such method keeps a data repository of deleted records and normalizes the fields of the designated record that will be compared before performing the comparison to insure greater integrity in any match, and compares the designated record to the data repository of deleted records. In step 704, if the AddNewRecord routine determines that the designated record is on  
25 the deleted list, then in step 705, the designated record is deleted from the system and the AddNewRecord routine returns, else the routine continues in step 706.

In step 706, the routine checks the designated record to see if a "county" field is filled in (or other information being filled in), and if not, continues in step 707 to determine the correct county for that record, otherwise, continues in step 708. One way to determine the

correct county is to use the city & state, and area code or zip code to perform a lookup into standardized publicly accessible electronic zip code tables. Note that, for configurations that contain completely different types of data records, the county field may be moot or not exist. In step 708, the routine calls the NormalizeRecord routine on the designated record to  
5 transform the data in designated fields into a standard form or according to configurable conventions. The fields potentially normalized depend upon what fields are being used to detect relationships and duplication. This routine is discussed further below with respect to Figure 8.

In step 709, the AddNewRecord routine invokes a  
10 Determine\_Potential\_Family\_List routine to search the Master List for all related data records, both related directly and/or indirectly though potentially many levels of embedding. This routine is discussed further below with respect to Figure 9. In step 710, the AddNewRecord routine invokes a Auto\_De-Duplication\_Or\_Consolidation routine to determine whether any new record needs to be deleted and/or merged. This routine is discussed further below with  
15 respect to Figure 20.

In steps 711-713, the AddNewRecord routine (optionally) enables manual review of the data records after the automated family identification and de-duplication/consolidation process. If in step 711, manual review has been enabled, then an interface (through a command interface such as command interface 301 in Figure 3) is invoked  
20 in step 712 to assist in the manual review process. In step 713, the fields that are used to identify records as related records (*e.g.*, common\_addr, common\_phone) are checked to make sure they are still set and internally consistent, since a user could have inadvertently removed data field values. One skilled in the art will recognize that these types of steps can be eliminated by appropriate restriction of the editing capabilities of data records during manual  
25 review.

In step 714, the AddNewRecord routine invokes the SetFamilyIdentifiers routine to associate family identifiers with the data records identified in the potential family list as appropriate and for the new record. This routine is discussed further below with respect to Figure 22. In step 715, the AddNewRecord routine clears any markers used for detecting

relationships from the members of the potential family list. In step 716, the routine completes any set up of information on the designated record based upon the associated family identifiers, and returns.

Figure 8 is an example flow diagram of a routine for normalizing a data record according to a set of conventions. The NormalizeRecord routine transforms the data in designated fields of the designated record into a standard form or according to configurable conventions. The fields potentially normalized depend upon what fields are being used to detect relationships and duplication and the eventual use of the data, for example, the fields used to construct a mailing list. The purpose of the transformations is to normalize the data so that comparisons that one would expect to generate matches do. For example, "Mr. Tom Johnson" at the same address and phone number typically should trigger a match to Tom Johnson when used in contact-related applications. Similarly, "Ace Hardware, Inc." at the same location as an "Ace Hardware" typically should trigger a match. Sample fields, conventions, and standardization are reflected in the steps of this routine; however, one skilled in the art will recognize that any such tests and transforms could be performed, and that they are preferably configurable such as through a lookup table. Appendix A, which is herein incorporated by reference in its entirety, contains a list of such conventions to be used with a data repository having data records for contacting companies. In step 801, the value in the Name field is transformed into proper (mixed) case. In step 802, the value in the Name field (or similar fields such as contacts) is standardized to remove titles, initials, extra spaces, etc. In step 803, the values in the Address, City, and County fields are converted to proper case. In step 804, the value in the State field is uppercased. In step 805, trailing spaces are removed from the values in various fields. In step 806, the value in the Phone field is checked for the correct number of digits and, if not, flagged for followup (since the purpose of this database is for contacting companies). In step 807, internal extra space is removed from various fields, here the Name and Address fields. In step 808, the Name and Address fields are standardized using, for example, a string substitution table. For example, the value "N.e." is replaced with "NE." Other steps, and different steps are contemplated. The NormalizeRecord routine then returns.

Figure 9 is an example flow diagram of an overall routine for determining a potential family list. It searches for all data records in the (possibly same state-based) Master List that are related either directly or indirectly, hence it performs an exhaustive search starting with the designated record. In one embodiment, as is shown herein, the search for related data records is broken up into parts, where each part may potentially look for relationships using different fields. An alternative is to not break up the search and instead search on a single set of fields. In the case demonstrated here, in step 901, a direct relationship search is first done on the designated record by invoking a CheckForDuplicates routine, discussed further below with respect to Figure 10. Then, in step 902, a second direct relationship search is done on the records that matched the first search matched, to generate a first level of indirection list based upon matching a combination of a (core) name and state, or an address, or a phone number. The core of a name is the base of the name without organizational titles, such as Inc., Corp., Co., etc. The generated list, referred to in step 902 as the Primer\_List is then used in step 903 to find indirect relationships, based upon only a match with either an address or phone number, by invoking a FindIndirectRelations routine, discussed further with respect to Figure 13. The technique demonstrated (searching in parts) thus ends up giving a greater weighting to matches on the combination of a (core) name and state. Again, this is only one such technique for searching for these relationships. One skilled in the art will recognize that a multitude of combinations can be used, depending upon what fields are used for comparison and at what point in the process.

Figure 10 is an example flow diagram of a routine for checking for direct duplicate records. The CheckForDuplicates routine demonstrated here determines direct relationships based upon matches to a NameState value, an Address value, or a Phone value. One skilled in the art will recognize that different or additional field values may be used. In step 1001, the routine sets up the NameState field of the designated record, if it is not already set. The NameState field represents a concatenated string of the core of the Name field value (a business name in this case, but could be a contact) plus the value in the State field. Steps 1002-1008 perform a loop to determine data records directly related to the designated record. Specifically, in step 1002, the routine determines whether there remain more records in the



Master List, and if not, returns the accumulating matching list (MatchList), otherwise continues in step 1003. In step 1003, the routine sets the current record to the next record on the Master List. In step 1004, the routine compares the NameState field of the designated record with the current record, and if a match occurs, continues in step 1005, else continues in step 1007. In step 1005, the matching list is appended with an indication of the current (matching) record, and a marker is set in the current record in step 1006 to indicate that this record has been examined and matches something. The routine then returns to the beginning of the loop in step 1002 to examine the next record. In step 1007, the routine compares the Address field of the designated record with the current record, and if a match occurs, continues in step 1005, else continues in step 1008. In step 1008, the routine compares the Phone field of the designated record with the current record, and if a match occurs, continues in step 1005, else continues to the beginning of the loop in step 1002 to search the next record (because no direct relationship between the current record and the designated record was found).

Figure 11 shows sample data and a table of example results after executing a routine for checking for direct duplicate records on the sample data. Table 1 contains sample data with eight existing records and one new record (the designated record) as record 9. As can be seen in the results shown in Table 2, the designated record 9 is directly related to record 4 through its NameState field, to records 7 and 8 through its Address field, and to record 1 through its Phone field. Thus, the list of the direct relationships found (MatchList) contains indicators to data records 1, 4, 7, and 8.

Figure 12 shows a table of example results after executing the routine for checking for direct duplicate records on the results from a prior invocation of the routine. Specifically, the CheckForDuplicates routine is shown after processing the list illustrated in Table 2 in Figure 11. In the example illustrated in Table 3, two additional data records are located, records 2 and 3, which are both directly related to record 1 through its NameState field. Therefore, record 9, the new record, is indirectly related (by one level of indirection) to records 2, 3 through record 1. The detail of intermediate results during execution is included in comments to Table 3.

Figure 13 is an example flow diagram of a recursive routine for finding indirectly related data records. The FindIndirectRelations routine is the “powerhouse” routine for generating related records. It exhaustively searches the Master List on every record it finds, until no more embedded relationships can be determined. Included below, for ease of discussion, is Table A, a table of pseudo-code, which summarizes the recursion for building up the potential family list. One skilled in the art will recognize that equivalent iterative (looping) routines can be used to generate the same list, although not necessarily in the same order, by adding any new records found to be related to the designated record to the end of an accumulating list of designated records being matched, to insure that they, too, are matched.

*new_list	NewRelations( list item) { ... finds all new records that are related through ...phone number or address } }
*return_list	FindIndirectRelations (initial_list) { if initial_list == nil, then return nil; return_list = concatenate ( first (initial_list), FindIndirectRelations ( rem (initial_list) ), FindIndirectRelations ( NewRelations ( first (initial_list) ) ) } }

**Table A**

In Table A and in Figure 13, the routine operates by building up a list from (1) the first record (element) in the current list “first (initial\_list)”; (2) the results from searching for matches based on the remainder of the current list “rem (initial\_list)” for any related records; and (3) the results from searching for matches based on a list of newly found related records that relate to the first record “NewRelations (first (initial\_list)))”. (Indicators to records, not records are preferably stored on the lists.) Due to the nature of recursive technique, the internal calls to search for related records do not return until they reach a record for which there are no related records, thus insuring that all of the records have been exhaustively examined. Thus given an initial list [ 1, 7, 8, 4, 9, 2, 3] from the result of directly related records searching (see Figure 10), and supposing that record 1 is directly related to records 9, 2, and 3 (see Table 3 in Figure 12), then the first invocation of FindIndirectRelations

would set return\_list = concatenation of ( [1], FindIndirectRelations ( [7, 8, 4, 9, 2, 3] ), FindIndirectRelations ( nil ) ). The invocations of FindIndirectRelations will continue similarly until no new related records are found.

In Figure 13, this logic is represented in steps 1301-1307. In step 1301, the routine determines whether the designated list ("initial\_list") is nil, and, if so returns a nil (null) list, otherwise continues in step 1302. In step 1302, an indicator to the first record (the first element) on the designated list is saved for building up the accumulating list of potential family members (records that are related). In step 1303, the routine sets a marker on the first record to indicate that it has been examined and is part of the potential family. In step 1304, the routine calls itself with the remainder of the designated list (the list minus the indicator to the first record) and saves the result for building up the accumulating list of potential family members. In step 1305, the routine determines, by invoking a NewRelations routine, whether there are any records not already part of the potential family, that are directly related (in this example, through a common phone number or common address) to the first record. The NewRelations routine is described further with reference to Figure 14. Then, in step 1306, the routine searches for any further related records using the list determined by the NewRelations routine and saves the result for building up the accumulating list of potential family members. This last step insures that as new records are found to be potential members of the family, they are also used to search for indirectly related records. In step 1307, the accumulating list of potential family members is built by concatenating the saved results from steps 1302, 1304, and 1306, and this list is returned.

Figure 14 is an example flow diagram of a routine for finding related records to a given data record. Given a designated record (from a list element), the NewRelations routine searches based upon configurable fields for other records that share the same values for those fields. In the illustrated example, records are determined to match if they share a phone number in common and/or if they share an address in common. Records that have already been examined and are part of the potential family being built up are ignored. Specifically, in step 1401, a routine for retrieving records having a common phone number is invoked and the results saved in a list of records having a common phone number. In step 1402, a routine for

retrieving records having a common address is invoked and the results saved in a list of records having a common address. In step 1403, the two saved lists are accumulated and in 1404, the records on the list are examined to make sure they aren't duplicates on the potential family list. Among other techniques, this examination can be performed by retrieving and  
5 eliminating records whose "markers" have been previously set. The accumulated list is then returned back to the FindIndirectRelations routine to be further searched as previously described.

Figure 15 is an example flow diagram of a routine for retrieving records having a common phone number with a designated record. The GetRecordsWithCommonPhone  
10 routine has one input parameter, a designated list element, which indicates a record. A list of matching records is returned. In step 1501, the returning list is initialized and a common\_phone indicator (field) of the designated record is checked to see if it is set, and , if so, the routine continues in step 1502, else continues in step 1504. In step 1502, since the common\_phone indicator has a value, it means that some other record shares a phone number  
15 with this record. The Master List is thus searched to retrieve all records with the same phone number as the phone number of the designated record. In step 1503, for each newly found record, the common\_phone indicator is set (if it is not already set) to the counter stored in the designated record, and the list of newly found records is returned. In step 1504, the routine checks to see if the designated record has a phone number set, and if not, returns the list of  
20 newly found records, otherwise continues in step 1505. In step 1505, the routine searches the Master List to retrieve all records with the same phone number as the phone number of the designated record. In step 1506, if no new records were found, then the list of newly found records (nil at this point) is returned, else the routine continues in step 1507. In step 1507, the routine sets the common\_phone indicator for each record on the list of newly found records  
25 and the designated record to a new counter value for common\_phone, and in step 1508, increments the new counter. The list of newly found records is then returned, and the common\_phone indicators have been appropriately set on each element in the list.

Figure 16 is an example flow diagram of a routine for retrieving records having a common address with a designated record. The GetRecordsWithCommonAddress routine

operates similarly to Figure 15 except that it sets a `common_address` field instead of the `common_phone` field when it finds matching records.

One skilled in the art will recognize that, although Figures 10 and 13-16 are tailored to a specific data record type (with contact information), these routines are easily and equivalently modified to accommodate searches based upon other fields of data. In addition, the routines (and corresponding flow diagrams) can be generalized to retrieve what fields are to be searched from a configurable table. Also, parameters could be passed to the routines indicating the fields to be used. Many such implementations are possible and contemplated to be used with the techniques described here.

Figures 17 and 18 show tables of example results after executing a routine for finding indirectly related data records. Tables 4 and 5 are generated by calling an iterative (looping) version of the `FindIndirectRelations` routine discussed with reference to Figure 13 using the data records from Table 3 in Figure 12 as the `initial_list`. As can be seen in Table 5, after performing the exhaustive search based upon common phone and/or common address, one new record, record 5, is found. As the records are found, the `common_phone` and `common_address` indicators are set as needed to indicate which records share a common phone number or share a common address.

As an alternative to the `DeterminePotentialFamilyList` routine discussed with reference to Figure 9, it was mentioned that, instead of “priming” the `FindIndirectRelations` routine by generating an initial list based upon directly related records to the designated record and indirectly related records one level deep, one could invoke the search for indirectly related records (the embedded search) beginning on the designated record. In doing so, it would be beneficial to include a check for matching the `NameState` field to insure that matches of the company/person name would also be identified. As another alternative, without changing the routine of Figure 9 (still “priming” the indirect relationship), one could also extend the meaning of a match during the indirect searching to include the `NameState` field. Figure 19 shows a table of example results after executing an alternative routine for finding indirectly related data records to the data records from Table 3 in Figure 12. A disadvantage of this method is that records that are more remote in “relatedness” may be included in the family.

An advantage of this method is the ability to insure that all related records, no matter how remote, are included. Different applications with differing kinds of data records will have varying responses.

Once the data records have been compared to a designated data record, and a potential family identified, an automatic de-duplication/consolidation process is performed to determine whether the designated record should be deleted as a "real" duplicate, consolidated (merged) with another record, or left alone. In general, as much as can be pre-configured into the system based upon tolerances regarding the type of data being processed, the DFRMS is able to auto-delete or auto-consolidate or make recommendations to an administrator of the system as to the disposition of a new data record. The automatic de-duplication/consolidation process is table driven, and the entries in the table reflect configured tolerances. The table entries, in effect, serve as a state diagram for the automatic de-duplication/consolidation. In the described embodiment, if a new data record has matching (core) Name, Address, and Phone field values, then the new data record is automatically deleted (with some cases first involving consolidation of data between records). Similarly, if a new data record has matching (core) Name and Address field values and at least a matching City value, then the new record is also considered to match the same company (probably a different contact) and the record is deleted in this case. Appendix B illustrates one possible configuration for driving the auto de-duplication/consolidation process, and is incorporated by reference herein in its entirety. One skilled in the art will recognize that other types of data and applications that use the data will yield different results based upon different configurations and that many other configurations are possible using a table-driven solution for the process.

Figure 20 is an example flow diagram of a routine for performing auto de-duplication and consolidation of data records. The Auto\_De-Duplication\_Or\_Consolidation routine examines a designated new record against each record in the designated potential family list and performs the actions indicated in the table. Possible actions include, for example, deleting the record, consolidating certain fields into an existing record (e.g., another contact name) and deleting the record, filling in the potential family identifier if known, and flagging the new data record for manual follow-up with a recommended disposition. Other

actions, of course, are possible. Specifically, in step 2001, the routine determines whether there are any more data records left in the potential family list to compare, or whether the routine has already determined to delete the designated record, and, if so, returns, else continues in step 2002. In step 2002, the next data record indicated by the potential family list is retrieved as the current record. In step 2003, the designated data record is compared (on specific fields as designated in the table) with the current record and a corresponding table entry, based upon the matching fields, is determined. In step 2004, if the comparison determines that “delete” is a specified action to perform, then a “DONE” flag is set to “true” and the routine continues in step 2006, otherwise the routine continues in step 2006. In step 2006, the routine performs the actions indicated in the table entry that corresponds to the matches between the records, and continues back to the beginning of the loop in step 2001.

Figure 21 shows a table of example results after executing a routine for performing auto de-duplication and consolidation. The resulting entries reflect a configuration table design as exemplified above, in which a matching Name, Address, and Phone fields or a matching Name, Address, and City fields automatically trigger a deletion of a record. In this case, the new data record is record 9, which although has a matching Name to Record 4, doesn’t have a matching address, so it is presumed to designate a different company.

Once the automatic de-duplication and consolidation process is performed, the DFRMS is ready to assign family identifiers to the “clean” family. Figures 22A and 22B are an example flow diagram of a routine for setting family indicators in a list of data records. (If no families were found, it is presumed that this routine is not invoked in step 714 of Figure 7B.) In overview, the number of family identifiers already found in the records indicated by the potential family list determines how family identifiers are to be set in the new family. There are four primary scenarios, in decreasing order of occurrence:

- (1) None of the records has a family identifier set;
- (2) One family identifier has been assigned to 2 or more records in the list;
- (3) Two family identifiers have been assigned to groups of two or more records in the list; and

- (4) Three or more family identifiers have been assigned to groups of 2 or more records in the list.

The various branches of the example flow diagram represent these four scenarios. Steps 2202-2204 correspond to the first scenario; steps 2205-2207 correspond to the second scenario; steps 5 2208-2210 correspond to the fourth scenario; and steps 2211-2217 correspond to the third scenario. Specifically, in step 2201, the routine determines how many family identifiers (FamIDs) are included in the designated potential family list. In step 2202, if there are no family identifiers found, then the routine continues in step 2203, else continues in step 2205. In step 2203, for each record indicated by the designated potential family list, the routine sets 10 its FamID (family identifier) field to a current family identifier counter. In step 2204, the routine increments the family identifier counter, and then returns.

In step 2205, the routine determines whether the number of family identifiers is one, and, if so, continues in step 2206, else continues in step 2208. In step 2206, the routine retrieves the single family identifier found. In step 2207, the routine then sets the FamID field 15 of each record indicated by the designated potential family list to the retrieved family identifier, and then returns.

In step 2208, the routine locates all records in the Master List that have the same family identifiers as those found and adds them to the designated potential family list. This step insures that other records in a family that have been joined by the designated new 20 record will also be found if the FindIndirectRelations routine did not locate them for any reason. (In another embodiment, it may be desirable to add this step between steps 2206 and 2207 as well.) In step 2209, the routine determines whether there are two family identifiers found, and, if so, continues in step 2211, else continues in step 2210. In step 2210, when there are greater than two family identifiers found, the routine indicates that selection of family(ies) 25 setting needs to be manually performed, and then returns. This disposition is rarely the case, because merging more than two families is both unlikely and very data and application dependent.

In steps 2211 and 2212, the routine determines the two records in the designated potential family list that are joined by the designated new record and that have



differing family identifiers. One way to perform this step is by previously indicating in the data records the first time a new family is discovered during the FindIndirectRelations routine processing. Another method for performing this step is to keep the determined records in the order they were found, and then to scan the records in the designated potential family list for the first record that corresponds to each found family identifier. Yet another method for performing this step is to instead perform step 2213 (the comparison) on all of the records of the designated potential family list that already have matching family identifiers with the designated record. Other combinations and methods are possible and contemplated. In step 2213, assuming only two records are compared with the designated record, a configurable set of secondary field values is compared to determine whether the two families should be merged (termed a “marriage”) or whether they should remain separate. The degree to which a marriage can automatically occur is dependent on the type of data being managed and the level of tolerance for error of the application that is using the data. Example secondary fields include one or more fields of a SIC code (a Standard Industry Classification that indicates business types, the first two digits indicating a Major Group); the NAICS code, or alternate phone numbers. Other secondary fields could be configured into the system through a standard configuration table mechanism. In step 2214, if the secondary field values match, then the routine continues in step 2215, otherwise continues in step 2217. In step 2215, the routine chooses which of the two determined family identifiers to use (*e.g.*, the most frequently occurring being one such choice). In step 2216, the routine sets the FamID field of all of the records in the designated potential family list to the chosen identifier, and then returns. In step 2217, the routine indicates that the family setting needs to be manually performed (a marriage is not possible), and then returns.

Instances when it does not make sense to merge (marry) two families are more rare; but do occur. For the data set used in the example embodiment, examples include instances in which a generic address common in many cities is present; searches that key off of a toll-free number placed in the Phone field (toll-free numbers are often used to service regions); a same phone number exists with two different area codes in different states; errors in data entry; a company relocates and two unique businesses hold the same address; and a phone

number is reassigned by the phone company to a new company, but the data set hasn't yet been updated. Similar examples exist for other data sets.

Figure 23 shows a table of an example list of data records of different families that result in marriage into a single family. This example is based upon comparing the 2-digit Major Group component of the SIC code as a secondary field. Group 29 represent Petroleum Refining; Group 30 represents Rubber and Plastic Products (hardware); and Group 87 represents Engineering. In the illustrated example, table 2301 contains nine data records. Two families, FamID 51 and 7, have been found and are potentially joined by the new data record (Record 9). FamID 51 includes companies in the Petroleum Refining industry, some of which share a company name or phone number with the new data record. FamID 7 has two companies in the Rubber and Plastic Products industry, which share an address with the new data record. Thus, the new data record represents a company at one location, which location also houses two other (presumed, for these purposes) related companies since the secondary field (*e.g.*, SIC code) values match. In this instance, it then makes sense to marry the two families.

Figure 24 shows a table of an example list of data records of different families that do not result in a marriage of the families. In this instance, the data in Table 2401 is the same as Table 2301 in Figure 23, except the secondary field values do not match. Specifically, the two companies having a FamID value of 7 are shown as being part of different industries, the Rubber and Plastic Products industry and the Engineering industry, and thus are not treated as related companies. One skilled in the art will recognize that other results are possible and can be configured based upon the secondary fields chosen.

From the foregoing it will be appreciated that, although specific embodiments of the invention have been described herein for purposes of illustration, various modifications may be made without deviating from the spirit and scope of the invention. For example, one skilled in the art will recognize that the methods and systems discussed herein are applicable to other types of data repositories, or record management systems, or even a plurality of such data repositories. One skilled in the art will also recognize that the methods and systems discussed

herein are applicable to differing protocols, communication media (optical, wireless, cable, etc.) and devices for interfacing to the DFRMS and for managing the data entry (such as wireless handsets, electronic organizers, personal digital assistants, portable email machines, game machines, pagers, navigation devices such as GPS receivers, etc.).

5 All of the above U.S. patents, U.S. patent application publications, U.S. patent applications, foreign patents, foreign patent applications and non-patent publications referred to in this specification and/or listed in the Application Data Sheet, are incorporated herein by reference, in their entirety. Aspects of the invention can be modified, if necessary, to employ methods, systems and concepts of these various patents, applications and publications to  
10 provide yet further embodiments of the invention. In addition, those skilled in the art will understand how to make changes and modifications to the methods and systems described to meet their specific requirements or conditions.

## APPENDIX A

## Convention Unification

Intelesis Engineering, Inc.

2/18/2002

## Notes:

- (1) A " " indicates a space.  
 (2) Unless specified in the "Replace with" column, the replacement is a straight swap.

Field	Action
fac_addr	Make case proper if necessary
fac_city	Make case proper if necessary
fac_cnty	Make case proper if necessary
fac_state	Make case upper
fac_phone	Remove trailing spaces
fac_acode	Remove trailing spaces
fac_zip	Remove trailing spaces
fac_name	Remove trailing spaces
fac_addr	Remove trailing spaces
fac_state	Remove trailing spaces
fac_phone	Validity Test: Length(phone) = 0 or 8 (either empty or valid)?
fac_phone	Left(fac_phone),3+"-"+Right(fac_phone),4
fac_name	Substitute double space for single space
fac_name	Substitute triple space for single space
fac_addr	Substitute double space for single space
fac_addr	Substitute triple space for single space

Field	Search Type	Search String	Replace with
fac_name	PatternCount	_Of_	_of_
fac_name	PatternCount	_And_	_and_
fac_name	PatternCount	Bldg	Building
fac_name	PatternCount	Llc	LLC
fac_name	PatternCount	Intl	International
fac_name	PatternCount	TS_	Transfer_Station_
fac_name	PatternCount	LF	Landfill
fac_name	PatternCount	Lndfl	Landfill
fac_name	PatternCount	Hwy	Highway
fac_name	PatternCount	Hlng	Hauling
fac_name	PatternCount	Cncpts	Concepts
fac_name	PatternCount	Dmltn	Demolition
fac_name	RightWords	Div	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Division"
fac_name	PatternCount	Div_	Division_
fac_name	PatternCount	Svc	Service
fac_name	PatternCount	_Inc_	_Inc._
fac_name	RightWords	Inc	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Inc."
fac_name	RightWords	Inc.	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Inc."
fac_name	PatternCount	"_Inc_" and not "_Inc._"	Replace "_Inc_" with "_Inc._"
fac_name	PatternCount	_Co._	_Co._
fac_name	RightWords	Co	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Co."
fac_name	RightWords	Corporation	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Corp."
fac_name	PatternCount	_Sta_	_Station_
fac_name	RightWords	Sta	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Station"
fac_name	RightWords	Sit	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Site"
fac_name	RightWords	Fac	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Facility"
fac_name	RightWords	Corp	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"_Corp."
fac_name	PatternCount	Ctr	Replace "_Ctr" with "_Center"
fac_name	PatternCount	L.L.C.	LLC
fac_name	PatternCount	Mgt	Management
fac_name	PatternCount	Mgmt	Management

Field	Search Type	Search String	Replace with
fac_name	PatternCount	Bfi	BFI
fac_name	PatternCount	Wst	Waste
fac_name	PatternCount	Svcs.	Services
fac_name	PatternCount	Fac.	Facility
fac_name	PatternCount	Dept	Department
fac_name	RightWords	Div	Replace fac_name with LeftWords(fac_name, WordCount(fac_name)-1)+"Division"
fac_name	PatternCount	Div_	Division_
fac_name	PatternCount	Us_	US_
fac_name	RightWords	Incorporated.	Replace "_Incorporated" with "_Inc."
fac_addr	PatternCount	P_O_	PO_
fac_addr	PatternCount	P._O._	PO_
fac_addr	PatternCount	P.o._	PO_
fac_addr	PatternCount	Po_	PO_
fac_addr	PatternCount	Rm	Room
fac_addr	PatternCount	(exit_	(Exit_
fac_addr	PatternCount	Sta_	Station_
fac_addr	PatternCount	Mt_	Mount_
fac_addr	PatternCount	Ms_	MS-
fac_addr	PatternCount	Hc_	HC_
fac_addr	PatternCount	Ms-	MS-
fac_addr	PatternCount	MS_	MS-
fac_addr	PatternCount	_On_	_on_
fac_addr	PatternCount	_And_	_and_
fac_addr	PatternCount	_At_	_at_
fac_addr	PatternCount	_Of_	_of_
fac_addr	PatternCount	_Or_	_or_
fac_addr	PatternCount	_#_	_#_
fac_addr	PatternCount	_#	_#
fac_addr	PatternCount	Po Box	PO
fac_addr	LeftWords	Se	Replace fac_addr with "SE"+Right(fac_addr, Length(fac_addr)-2)
fac_addr	LeftWords	Sw	Replace fac_addr with "SW"+Right(fac_addr, Length(fac_addr)-2)
fac_addr	LeftWords	Ne	Replace fac_addr with "NE"+Right(fac_addr, Length(fac_addr)-2)
fac_addr	LeftWords	Nw	Replace fac_addr with "NW"+Right(fac_addr, Length(fac_addr)-2)
fac_addr	RightWords	Se	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"SE"
fac_addr	RightWords	Sw	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"SW"
fac_addr	RightWords	Ne	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"NE"
fac_addr	RightWords	Nw	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"NW"
fac_addr	PatternCount	_Se_	_SE_
fac_addr	PatternCount	_Sw_	_SW_
fac_addr	PatternCount	_Ne_	_NE_
fac_addr	PatternCount	_Nw_	_NW_
fac_addr	PatternCount	_North_	_N_
fac_addr	PatternCount	_East_	_E_
fac_addr	PatternCount	_South_	_S_
fac_addr	PatternCount	_West_	_W_
fac_addr	RightWords	North	Replace fac_addr with Left(fac_addr, Length(fac_addr)-5)+"N"
fac_addr	RightWords	East	Replace fac_addr with Left(fac_addr, Length(fac_addr)-4)+"E"
fac_addr	RightWords	West	Replace fac_addr with Left(fac_addr, Length(fac_addr)-4)+"W"
fac_addr	RightWords	South	Replace fac_addr with Left(fac_addr, Length(fac_addr)-5)+"S"
fac_addr	RightWords	So	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"S"
fac_addr	PatternCount	Rd.	Road
fac_addr	RightWords	Rd	Replace "_Rd" with "_Road"
fac_addr	PatternCount	_Rd_	Replace "_Rd" with "_Road"
fac_addr	PatternCount	St.	Street
fac_addr	RightWords	St	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"Street"
fac_addr	PatternCount	_St_	_Street_
fac_addr	PatternCount	Dr.	Drive
fac_addr	RightWords	Dr	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"Drive"

Field	Search Type	Search String	Replace with
fac_addr	PatternCount	_Dr_	_Drive_
fac_addr	PatternCount	_Wy	_Way
fac_addr	PatternCount	Apt	Apartment
fac_addr	PatternCount	Frwy	Freeway
fac_addr	PatternCount	Pl.	Place
fac_addr	RightWords	Pl	Replace fac_addr with Left(fac_addr, Length(fac_addr)-2)+"Place"
fac_addr	PatternCount	_Pl_	_Place_
fac_addr	PatternCount	S.	S
fac_addr	PatternCount	E.	E
fac_addr	PatternCount	W.	W
fac_addr	PatternCount	N.	N
fac_addr	PatternCount	N.e.	NE
fac_addr	PatternCount	Ne.	NE
fac_addr	PatternCount	S.e.	Se
fac_addr	PatternCount	Se.	SE
fac_addr	PatternCount	N.w.	NW
fac_addr	PatternCount	Nw.	NW
fac_addr	PatternCount	S.w.	SW
fac_addr	PatternCount	Sw.	SW
fac_addr	PatternCount	_Northeast_	_NE_
fac_addr	PatternCount	_Northwest_	_NW_
fac_addr	PatternCount	_Southeast_	_SE_
fac_addr	PatternCount	_Southwest_	_SW_
fac_addr	RightWords	Northeast	Replace fac_addr with Left(fac_addr, Length(fac_addr)-9)+"NE"
fac_addr	RightWords	Northwest	Replace fac_addr with Left(fac_addr, Length(fac_addr)-9)+"NW"
fac_addr	RightWords	Southeast	Replace fac_addr with Left(fac_addr, Length(fac_addr)-9)+"SE"
fac_addr	RightWords	Southwest	Replace fac_addr with Left(fac_addr, Length(fac_addr)-9)+"SW"
fac_addr	PatternCount	Ct.	Court
fac_addr	RightWords	Ct	Replace "_Ct" with "_Court"
fac_addr	PatternCount	_Ct_	Replace "_Ct" with "_Court"
fac_addr	PatternCount	Blvd.	Boulevard
fac_addr	RightWords	Blvd	Replace "_Blvd" with "_Boulevard"
fac_addr	PatternCount	_Blvd_	Replace "_Blvd" with "_Boulevard"
fac_addr	PatternCount	Fwy	Freeway
fac_addr	PatternCount	Epxy	Expressway
fac_addr	PatternCount	_IH_	_Interstate_Highway_
fac_addr	PatternCount	Hwy.	Highway
fac_addr	LeftWords	Hwy	Highway
fac_addr	RightWords	Hwy	Highway
fac_addr	PatternCount	_Hwy_	Replace "Hwy" with "Highway"
fac_addr	PatternCount	Ste.	Suite
fac_addr	PatternCount	_Ste_	_Suite_
fac_addr	PatternCount	Bldg	Building
fac_addr	PatternCount	Bldg.	Building
fac_addr	RightWords	Ln	Replace "_Ln" with "_Lane"
fac_addr	PatternCount	_Ln_	Replace "_Ln" with "_Lane"
fac_addr	PatternCount	Ave.	Avenue
fac_addr	RightWords	Ave	Replace fac_addr with Left(fac_addr, Length(fac_addr)-3)+"Avenue"
fac_addr	PatternCount	_Ave_	_Avenue_
fac_addr	RightWords	Sr	Replace "_Sr" with "_State_Route"
fac_addr	RightWords	SR	Replace "_SR" with "_State_Route"
fac_addr	PatternCount	Sr_	State_Route_
fac_addr	PatternCount	SR_	State_Route_
fac_addr	PatternCount	Cir.	Circle
fac_addr	PatternCount	Pkwy	Parkway
fac_addr	RightWords	Cir	Replace fac_addr with Left(fac_addr, Length(fac_addr)-3)+"Circle"
fac_addr	PatternCount	_Cir_	_Circle_
fac_addr	LeftWords	Rt	Route

Field	Search Type	Search String	Replace with
fac_addr	RightWords	Rt	Route
fac_addr	PatternCount	_Rt_	Replace "Rt" with "Route"
fac_addr	LeftWords	Pky	Parkway
fac_addr	RightWords	Pky	Parkway
fac_addr	PatternCount	_Pky_	Replace "Pky" with "Parkway"

2025 RELEASE UNDER E.O. 14176

**CASE EXAMPLES - OVERVIEW**

Intelesis Engineering, Inc.

Last Updated: 2/26/2002

*Example: Case 1.3.1 = Same Name, Same Address, Same Phone, Same City, Same State, Null Contact**Total Number of Cases: 96*

CASE	Name (core)	Address (cleaned)	Phone(s)	Level 2	City	State	Level 3	Contact (core)
1	Same	Same	Same	1	Same	Same	1	Null
2	Different	Same	Same	2	Same	Different	2	Same
3	Same	Different	Same	3	Different	Same	3	Different
4	Same	Same	Different	4	Different	Different		
5	Same	Different	Different					
6	Different	Same	Different					
7	Different	Different	Same					
8	Different	Different	Different					



## CASE EXAMPLES

Intelesis Engineering, Inc.  
Last Updated: 2/25/2002

### CASE 1.1

#### Case 1.1.1

*Same Name, Same Address, Same Phone, Same City, Same State, Null Contact*

Result: Duplicate Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Same	Null	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--

Actions:

1. Auto-Delete newer record.
2. Auto-Copy Contact (if it exists) from newer record to Secondary Contact field in older record.

#### Case 1.1.2

*Same Name, Same Address, Same Phone, Same City, Same State, Same Contact*

Result: Duplicate Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Same	Same	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--

Actions:

See Case 1.1.1

#### Case 1.1.3

*Same Name, Same Address, Same Phone, Same City, Same State, Different Contact*

Result: Duplicate Records; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Same	Different	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	Sandy Taylor	--

Actions:

See Case 1.1.1

## CASE 1.2

### Case 1.2.1

*Same Name, Same Address, Same Phone, Same City, Different State, Null Contact*

Result: Duplicate Records; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Different	Null	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	OR	--	--

Actions:

1. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)
2. Auto-Copy Contact (if it exists) from newer record to Secondary Contact field in older record.
3. Auto-Delete newer record.

Notes:

- A. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.

### Case 1.2.2

*Same Name, Same Address, Same Phone, Same City, Different State, Same Contact*

Result: Duplicate Records; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Different	Same	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	OR	John Smith	--

Actions:

See Case 1.2.1

Notes:

See Case 1.2.1

### Case 1.2.3

*Same Name, Same Address, Same Phone, Same City, Different State, Different Contact*

Result: Duplicate Records; Error in State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Same	Different	Different	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	OR	Sandy Taylor	--

Actions:

See Case 1.2.1

Notes:

See Case 1.2.1

### CASE 1.3

#### Case 1.3.1

*Same Name, Same Address, Same Phone, Different City, Same State, Null Contact*

Result: Duplicate Record

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Same	Null	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Seattle	WA	--	--

Actions:

1. Auto-Correct City.
2. Auto-Copy Contact (if it exists) from newer record to Contact field in older record.
3. Auto-Delete newer record.

Notes:

- A. This case most likely represents the naming of a suburb as the City. (For example, people who live in Rockville, MD will often say they are from Washington D.C., a larger and more globally recognized location.) As a result, both addresses may be valid, although only one is likely to be technically correct.
- B. In some instances, this case also represents branch offices with a common point of contact. This situation, however, is avoided by maintaining both physical and mailing addresses for each record, and assigning a Family ID. Only one complete address is correct.
- C. The Auto-Correct City script keys off of a match on the Zip Code to the City/State/County. If an exact match is not made in either record or an exact match is made in both records, make no changes to the City. If an exact match is made off of 1 record, overwrite the City in the older record if it is the invalid one. Auto Delete the newer record and Auto-Flag the older record for a later Follow-up Confirmation.

#### Case 1.3.2

*Same Name, Same Address, Same Phone, Different City, Same State, Same Contact*

Result: Duplicate Record

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Same	Same	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Seattle	WA	John Smith	--

Actions:

See Case 1.3.1

Notes:

See Case 1.3.1

#### Case 1.3.3

*Same Name, Same Address, Same Phone, Different City, Same State, Different Contact*

Result: Duplicate Record; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Same	Different	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Seattle	WA	Sandy Taylor	--

Actions:

See Case 1.3.1

Notes:

See Case 1.3.1

## CASE 1.4

### Case 1.4.1

*Same Company, Same Address, Same Phone, Different City, Different State, Null Contact*

Result: Duplicate Record

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Different	Null	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	--	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Portland	OR	--	--

Actions:

1. Auto-Correct City.
2. Auto-Copy Contact (if it exists) from newer record to Contact field in older record.
3. Auto-Delete newer record.

Notes:

- A. This case likely represents branch offices with a common mailing address. As entered, only one address is valid and should be retained.
- B. The Auto-Correct City script keys off of a match on the Zip Code to the City/State/County. If an exact match is not made in either record or an exact match is made in both records, make no changes to the City or State. If an exact match is made off of only 1 record, overwrite the City and State in the older record if it is the invalid one. Auto Delete the newer record and Auto-Flag the older record for a later Follow-up Confirmation.

### Case 1.4.2

*Same Company, Same Address, Same Phone, Different City, Different State, Same Contact*

Result: Duplicate Record or Branch Office w/Central Mailing Address and Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Different	Same	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Portland	OR	John Smith	--

Action:

See Case 1.4.1

Notes:

See Case 1.4.1

### Case 1.4.3

*Same Company, Same Address, Same Phone, Different City, Different State, Different Contact*

Result: Duplicate Record or Branch Office w/Central Mailing Address and Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Same	Different	Different	Different	No
Older Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Spokane	WA	John Smith	--
Newer Record	Oil Re-Refining	701 Bozarth Street	(509) 533-6803	Portland	OR	Sandy Taylor	--

Actions:

See Case 1.4.1

Notes:

See Case 1.4.1

## CASE 2.1

### Case 2.1.1

*Different Name, Same Address, Same Phone, Same City, Same State, Null Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	--	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	WA	--	24

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.
3. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Name and Contact (if it exists) in newer record to DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family.)

Notes:

- A. The Family ID can be used in turn to allow the user to better control direct mailings (i.e. by choosing to send one piece of direct mail to each unique Contact (including Null Contact) in a Family, one piece of direct mail to each location, or one piece of direct mail to each family, etc.)

### Case 2.1.2

*Different Name, Same Address, Same Phone, Same City, Same State, Same Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies with Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24

Actions:

See Case 2.1.1

Notes:

See Case 2.1.1

### Case 2.1.3

*Different Name, Same Address, Same Phone, Same City, Same State, Different Contact*

Result: DBA/Duplicate with Multiple Contacts or Co-Located and Affiliated Companies

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	WA	Sandy Taylor	24

Actions:

See Case 2.1.1

Notes:

See Case 2.1.1

## CASE 2.2

### Case 2.2.1

*Different Name, Same Address, Same Phone, Same City, Different State, Null Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	--	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	OR	--	24

Actions:

1. Retain all records.
2. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)
3. Auto-Assign a Family ID.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Name and Contact (if it exists) in newer record to DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family.)

Notes:

- A. In the Auto-Correct State script, a match is keyed off of State and Area Code or State and Zip Code combinations.
- B. In this case, the Area Code needs to be considered. In the newer record, for example, the State is in error. (The 206 Area Code resides in WA.)

### Case 2.2.2

*Different Name, Same Address, Same Phone, Same City, Different State, Same Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies with Central Contact; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	OR	John Smith	24

Actions:

See Case 2.2.1

Notes:

See Case 2.2.1

### Case 2.2.3

*Different Name, Same Address, Same Phone, Same City, Different State, Different Contact*

Result: DBA/Duplicate with Multiple Contacts or Co-Located and Affiliated Companies; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Seattle	OR	Sandy Taylor	24

Actions:

See Case 2.2.1

Notes:

See Case 2.2.1

## CASE 2.3

### Case 2.3.1

*Different Name, Same Address, Same Phone, Different City, Same State, Null Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	--	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Yakima	WA	--	24

Actions:

1. Retain all records.
2. Auto-Correct City.
3. Auto-Assign a Family ID.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Name and Contact (if it exists) in newer record to DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family.)

Notes:

- A. This case most likely represents affiliated companies with a central contact point. Because a suburb may be shown on one address (as in Case 1.3.1), both addresses may be valid, although only one is likely to be technically correct.
- B. The Auto-Correct city script keys off of a match on the Zip code to the City/State/County. If an exact match is not made in either record or an exact match is made in both records, make no changes to the City. If an exact match is made off of only 1 record, overwrite the City in the older record if it is the invalid one and Auto-Flag records for a later Follow-up Confirmation.

### Case 2.3.2

*Different Name, Same Address, Same Phone, Different City, Same State, Same Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies with Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Yakima	WA	John Smith	24

Actions:

See Case 2.3.1

Notes:

See Case 2.3.1

### Case 2.3.3

*Different Name, Same Address, Same Phone, Different City, Same State, Different Contact*

Result: DBA/Duplicate or Co-Located and Affiliated Companies with Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Yakima	WA	Sandy Taylor	24

Actions:

See Case 2.3.1

Notes:

See Case 2.3.1

## CASE 2.4

### Case 2.4.1

*Different Name, Same Address, Same Phone, Different City, Different State, Null Contact*

Result: DBA/Duplicate or Co-Located or Affiliated Companies; Error in City/State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	--	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Portland	OR	--	24

Actions:

1. Retain all records.
2. Auto-Correct City.
3. Auto-Assign a Family ID.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Name and Contact (if it exists) in newer record to DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family.)

Notes:

- A. This case likely represents affiliated companies with a common mailing address. As entered, only one address is valid and should be retained.
- B. The Auto-Correct city script keys off of a match on the Zip code to the City/State/County. If an exact match is not made in either record or an exact match is made in both records, make no changes to the City and State. If an exact match is made off of only 1 record, overwrite the City and State in the older record if it is the invalid one and Auto-Flag records for a later Follow-up Confirmation.

### Case 2.4.2

*Different Name, Same Address, Same Phone, Different City, Different State, Same Contact*

Result: DBA/Duplicate or Co-Located or Affiliated Companies with Central Contact; Error in City/State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Portland	OR	John Smith	24

Actions:

See Case 2.4.1

Notes:

See Case 2.4.1

### Case 2.4.3

*Different Name, Same Address, Same Phone, Different City, Different State, Different Contact*

Result: DBA/Duplicate or Co-Located or Affiliated Companies with Multiple Contacts; Error in City/State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Westpark Landfill	2930 Westin Avenue	(206) 367-2342	Seattle	WA	John Smith	24
Newer Record	Sultan Drop Box	2930 Westin Avenue	(206) 367-2342	Portland	OR	Sandy Taylor	24

Actions:

See Case 2.4.1

Notes:

See Case 2.4.1



### CASE 3.1

#### Case 3.1.1

*Same Name, Different Address, Same Phone, Same City, Same State, Null Contact*

Result: Branch Offices; Central Reception

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

#### Case 3.1.2

*Same Name, Different Address, Same Phone, Same City, Same State, Same Contact*

Result: Branch Offices; Central Reception

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	John Smith	51

Actions:

See Case 3.1.1

#### Case 3.1.3

*Same Name, Different Address, Same Phone, Same City, Same State, Different Contact*

Result: Branch Offices; Central Reception; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	Sandy Taylor	51

Actions:

See Case 3.1.1

## CASE 3.2

### Case 3.2.1

*Same Name, Different Address, Same Phone, Same City, Different State, Null Contact*

Result: Branch Offices; Central Reception; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	--	51

#### Actions:

1. Retain all records.
2. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)
3. Auto-Assign a Family ID.

#### Notes:

- A. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.

### Case 3.2.2

*Same Name, Different Address, Same Phone, Same City, Different State, Same Contact*

Result: Branch Offices; Central Reception; Error in State; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	John Smith	51

#### Actions:

See Case 3.2.1

#### Notes:

See Case 3.2.1

### Case 3.2.3

*Same Name, Different Address, Same Phone, Same City, Different State, Different Contact*

Result: Branch Offices; Central Reception; Error in State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	Sandy Taylor	51

#### Actions:

See Case 3.2.1

#### Notes:

See Case 3.2.1

### CASE 3.3

#### Case 3.3.1

*Same Name, Different Address, Same Phone, Different City, Same State, Null Contact*

Result: Branch Offices; Central Reception

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Renton	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

#### Case 3.3.2

*Same Name, Different Address, Same Phone, Different City, Same State, Same Contact*

Result: Branch Offices; Central Reception; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Renton	WA	John Smith	51

Actions:

See Case 3.3.1

#### Case 3.3.3

*Same Name, Different Address, Same Phone, Different City, Same State, Different Contact*

Result: Branch Offices; Central Reception; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Renton	WA	Sandy Taylor	51

Actions:

See Case 3.3.1

### CASE 3.4

#### Case 3.4.1

*Same Name, Different Address, Same Phone, Different City, Different State, Null Contact*

Result: Branch Offices; Central Reception

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Same	Different	Different	Null	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Portland	OR	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

Notes:

A. This family is identified based upon the common phone number between the two locations. If it were different, a Family would not exist here because the companies would, for all intents and purposes, operate independently for mailing and contact purposes. (Note: "Extended Families" can be defined that cross state borders if desired.

#### Case 3.4.2

*Same Name, Different Address, Same Phone, Different City, Different State, Same Contact*

Result: Branch Offices; Central Reception; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Same	Different	Different	Same	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Portland	OR	John Smith	51

Actions:

See Case 3.4.1

Notes:

See Case 3.4.1

#### Case 3.4.3

*Same Name, Different Address, Same Phone, Different City, Different State, Different Contact*

Result: Branch Offices; Central Reception; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Same	Different	Different	Different	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Portland	OR	Sandy Taylor	51

Actions:

See Case 3.4.1

Notes:

See Case 3.4.1

## CASE 4.1

### Case 4.1.1

*Same Name, Same Address, Different Phone, Same City, Same State, Null Contact*

Result: Duplicate Record; Alternative Phone

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Same	Null	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	--

Actions:

1. Auto-Copy Phone from newer record into Alternative Phone field in older record.
2. Auto-Copy Contact (if it exists) from newer record to Secondary Contact field in older record. Maintain relationship between Contacts and Phones.
3. Auto-Delete newer record.

### Case 4.1.2

*Same Name, Same Address, Different Phone, Same City, Same State, Same Contact*

Result: Duplicate Record; Alternative Phone

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Same	Same	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	--

Actions:

See Case 4.1.1

### Case 4.1.3

*Same Name, Same Address, Different Phone, Same City, Same State, Different Contact*

Result: Duplicate Record; Alternative Phone; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Same	Different	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	Sandy Taylor	--

Actions:

See Case 4.1.1

## CASE 4.2

### Case 4.2.1

*Same Name, Same Address, Different Phone, Same City, Different State, Null Contact*

Result: Duplicate; Alternative Phone; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Different	Null	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	OR	--	--

Actions:

1. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)
2. Auto-Copy Phone from newer record into Alternative Phone field in older record.
3. Auto-Copy Contact (if it exists) from newer record to Contact field in older record. Maintain relationship between Contacts and Phones.
4. Auto-Delete newer record.

Notes:

- A. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.
- B. In this case, the Area Code needs to be considered. In the newer record, for example, the State is in error.  
(The 206 Area Code resides in WA.)

### Case 4.2.2

*Same Name, Same Address, Different Phone, Same City, Different State, Same Contact*

Result: Duplicate; Alternative Phone; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Different	Same	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	OR	John Smith	--

Actions:

See Case 4.2.1

### Case 4.2.3

*Same Name, Same Address, Different Phone, Same City, Different State, Different Contact*

Result: Duplicate; Alternative Phone; Error in State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Same	Different	Different	No
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	OR	Sandy Taylor	--

Actions:

See Case 4.2.1

### CASE 4.3

#### Case 4.3.1

*Same Name, Same Address, Different Phone, Different City, Same State, Null Contact*

Result: Branch Offices with Common Mailing Address or Duplicate Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Same	Null	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	51
Newer Record	Clean Care	7000 NE 40th Avenue	(509) 907-3456	Spokane	WA	--	51

Action:

1. Retain all records
2. Auto-Assign a Family ID.
3. Auto-Flag both records for a Follow-up Confirmation.
4. If Follow-up confirms a Duplicate, Auto-Consolidate. (i.e. Auto-Copy Phone and Contact (if it exists) in newer record to Alternative Phone and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

Notes:

- A. This case either reflects either branch offices with a common mailing location or duplicate records with a suburb listed and an alternative phone number. The former instance is more likely; assigning a Family ID is recommended.

#### Case 4.3.2

*Same Name, Same Address, Different Phone, Different City, Same State, Same Contact*

Result: Branch Offices with Common Mailing Address

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Same	Same	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	7000 NE 40th Avenue	(509) 907-3456	Spokane	WA	John Smith	51

Action:

See Case 4.3.1

Notes:

- A. This case either reflects either branch offices with a common mailing location and common contact or duplicate records with a suburb listed and an alternative phone number. The later instance is more likely; however, assigning a Family ID is recommended.

#### Case 4.3.3

*Same Name, Same Address, Different Phone, Different City, Same State, Different Contact*

Result: Branch Offices with Common Mailing Address; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Same	Different	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	7000 NE 40th Avenue	(509) 907-3456	Spokane	WA	Sandy Taylor	51

Action:

See Case 4.3.1

Notes:

See Case 4.3.1

## CASE 4.4

### Case 4.4.1

*Same Name, Same Address, Different Phone, Different City, Different State, Null Contact*

Result: Branch Offices; Central Mailing Address

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Different	Null	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	51
Newer Record	Clean Care	7000 NE 40th Avenue	(503) 271-5824	Portland	OR	--	51

#### Actions:

1. Retain all records.
2. Auto-Assign a Family ID.
3. Auto-Flag both records for a Follow-up Confirmation.
4. If Follow-up confirms a Duplicate, Auto-Consolidate. (i.e. Auto-Copy Phone and Contact (if it exists) in newer record to Alternative Phone and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

#### Notes:

A. This case either reflects either branch offices with a common mailing location or duplicate records with a suburb listed and an alternative phone number. Since the states are different, the former instance is more likely and assigning a Family ID is recommended.

### Case 4.4.2

*Same Name, Same Address, Different Phone, Different City, Different State, Same Contact*

Result: Branch Offices; Central Mailing Address; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Different	Same	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	7000 NE 40th Avenue	(503) 271-5824	Portland	OR	John Smith	51

#### Actions:

See Case 4.4.1

#### Notes:

See Case 4.4.1

### Case 4.4.3

*Same Name, Same Address, Different Phone, Different City, Different State, Different Contact*

Result: Branch Offices; Central Mailing Address; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Same	Different	Different	Different	Different	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	7000 NE 40th Avenue	(503) 271-5824	Portland	OR	Sandy Taylor	51

#### Actions:

See Case 4.4.1

#### Notes:

See Case 4.4.1



## CASE 5.1

### Case 5.1.1

*Same Name, Different Address, Different Phone, Same City, Same State, Null Contact*

Result: Branch Offices

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Same	Same	Null	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

### Case 5.1.2

*Same Name, Different Address, Different Phone, Same City, Same State, Same Contact*

Result: Branch Offices, Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Same	Same	Same	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	John Smith	51

Actions:

See Case 5.1.1

### Case 5.1.3

*Same Name, Different Address, Different Phone, Same City, Same State, Different Contact*

Result: Branch Offices; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Same	Same	Different	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	WA	Sandy Taylor	51

Actions:

See Case 5.1.1

## CASE 5.2

### Case 5.2.1

*Same Name, Different Address, Different Phone, Same City, Different State, Null Contact*

Result: Branch Offices; Error in City or State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	--	51
Newer Record	Clean Care	814 Main Street	(503) 371-4000	Seattle	OR	--	51

Actions:

1. Retain all records.
2. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)  
If exact match exists, take no action. Otherwise, correct State.
3. Auto-Assign a Family ID only if States are the same following the Auto-Correct State.

Notes:

- A. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.
- B. In this case, the Area Code needs to be considered. In the last record, for example, the City is in error.  
(A 503 Area Code resides in OR.) In the second record, the State is in error.

### Case 5.2.2

*Same Name, Different Address, Different Phone, Same City, Different State, Same Contact*

Result: Branch Offices; Error in City or State; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	John Smith	51

Actions:

See Case 5.2.1

Notes:

See Case 5.2.1

### Case 5.2.3

*Same Name, Different Address, Different Phone, Same City, Different State, Different Contact*

Result: Branch Offices; Error in City or State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(206) 282-1122	Seattle	OR	Sandy Taylor	51

Actions:

See Case 5.2.1

Notes:

See Case 5.2.1

### CASE 5.3

#### Case 5.3.1

*Same Name, Different Address, Different Phone, Different City, Same State, Null Contact*

Result: Branch Offices

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Different	Same	Null	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	51
Newer Record	Clean Care	11620 Capps Road	(253) 525-1122	Renton	WA	--	51

Actions:

1. Retain All Records
2. Auto-Assign a Family ID.

#### Case 5.3.2

*Same Name, Different Address, Different Phone, Different City, Same State, Same Contact*

Result: Branch Offices; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Different	Same	Same	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(253) 525-1122	Renton	WA	John Smith	51

Actions:

See Case 5.3.1

#### Case 5.3.3

*Same Name, Different Address, Different Phone, Different City, Same State, Different Contact*

Result: Branch Offices; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	Same	Different	Different	Different	Same	Different	Yes
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(253) 525-1122	Renton	WA	Sandy Taylor	51

Actions:

See Case 5.3.1

## CASE 5.4

### Case 5.4.1

*Same Name, Different Address, Different Phone, Different City, Different State, Null Contact*

Result: Branch Offices

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Null</i>	<i>No</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	--	--
Newer Record	Clean Care	11620 Capps Road	(503) 525-1122	Portland	OR	--	--

Actions:

1. Retain All Records

Notes:

- A. An "Extended Family" can be assigned if desired.

### Case 5.4.2

*Same Name, Different Address, Different Phone, Different City, Different State, Same Contact*

Result: Branch Offices

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>No</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	11620 Capps Road	(503) 525-1122	Portland	OR	John Smith	--

Actions:

- See Case 5.4.1

Notes:

- See Case 5.4.1

### Case 5.4.3

*Same Name, Different Address, Different Phone, Different City, Different State, Different Contact*

Result: Branch Offices; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>No</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 677-9999	Seattle	WA	John Smith	--
Newer Record	Clean Care	11620 Capps Road	(503) 525-1122	Portland	OR	Sandy Taylor	--

Actions:

- See Case 5.4.1

Notes:

- See Case 5.4.1

## CASE 6.1

### Case 6.1.1

*Different Name, Same Address, Different Phone, Same City, Same State, Null Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.
3. Auto-Flag both records for a Follow-up Confirmation.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Phone, Name and Contact (if it exists) in newer record to Alternative Phone, DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

Notes:

- A. An example of Affiliated, Co-Located Companies would be a bank operating inside of a grocery store. Without further research, it is impossible to know whether or not these two records are DBAs and should be combined. As a result, a Family should be assigned.

### Case 6.1.2

*Different Name, Same Address, Different Phone, Same City, Same State, Same Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	WA	John Smith	51

Actions:

See Case 6.1.1

Notes:

See Case 6.1.1

### Case 6.1.3

*Different Name, Same Address, Different Phone, Same City, Same State, Different Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	WA	Sandy Taylor	51

Actions:

See Case 6.1.1

Notes:

See Case 6.1.1

## CASE 6.2

### Case 6.2.1

*Different Name, Same Address, Different Phone, Same City, Different State, Null Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	OR	--	51

#### Actions:

1. Retain all records.
2. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)  
If exact match exists, take no action. Otherwise, correct State.
3. Auto-Assign a Family ID only if States are the same following the Auto-Correct State.
4. Auto-Flag both records for a Follow-up Confirmation.
5. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Phone, Name and Contact (if it exists) in newer record to Alternative Phone, DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

#### Notes:

- A. An example of the later situation would be a bank operating inside of a grocery store. Without further research, it is unknown whether or not these two records are DBAs and should be combined. As a result, a Family should be assigned.
- B. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.
- C. In this case, the Area Code needs to be considered. In the newer record, for example, the State is in error.  
(The 206 Area Code resides in WA.)

### Case 6.2.2

*Different Name, Same Address, Different Phone, Same City, Different State, Same Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in State; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	OR	John Smith	51

#### Actions:

See Case 6.2.1

#### Notes:

See Case 6.2.1

### Case 6.2.3

*Different Name, Same Address, Different Phone, Same City, Different State, Different Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Seattle	OR	Sandy Taylor	51

#### Actions:

See Case 6.2.1

#### Notes:

See Case 6.2.1

### CASE 6.3

#### Case 6.3.1

*Different Name, Same Address, Different Phone, Different City, Same State, Null Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in City

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Renton	WA	--	51

**Actions:**

1. Retain all records.
2. Auto-Assign a Family ID.
3. Auto-Flag both records for a Follow-up Confirmation.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (I.e. Auto-Copy Phone, Name and Contact (if it exists) in newer record to Alternative Phone, DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

**Notes:**

- A. It is unlikely that a physical address for two companies would be the same but be in different cities. Because a suburb may be shown on one address, both addresses may be valid, although only one is likely to be technically correct. Since it is unknown whether these companies are DBA/Duplicates or affiliated, co-located companies, a Family should be assigned.

#### Case 6.3.2

*Different Name, Same Address, Different Phone, Different City, Same State, Same Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in City; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Renton	WA	John Smith	51

**Actions:**

See Case 6.3.1

**Notes:**

See Case 6.3.1

#### Case 6.3.3

*Different Name, Same Address, Different Phone, Different City, Same State, Different Contact*

Result: DBA/Duplicates with an Alternative Phone or Affiliated, Co-Located Companies; Error in City; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	11620 Capps Road	(206) 525-6700	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 881-9000	Renton	WA	Sandy Taylor	51

**Actions:**

See Case 6.3.1

**Notes:**

See Case 6.3.1

## CASE 6.4

### Case 6.4.1

*Different Name, Same Address, Different Phone, Different City, Different State, Null Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Null</i>	<i>No</i>
Older Record	Clean Care	1200 First Avenue	(206) 525-6700	Seattle	WA	--	--
Newer Record	Harbor Oil	1200 First Avenue	(503) 682-1111	Portland	OR	--	--

Actions:

1. Retain all records.

Notes:

A. This scenario is likely a fluke match. Aside from the common address, there is no clear indication that the records are related - some generic addresses are common in cities, e.g. 1200 First Avenue. As a result, maintain the records independently from one another until a conclusive Family match is identified.

### Case 6.4.2

*Different Name, Same Address, Different Phone, Different City, Different State, Same Contact*

Result: Affiliated Companies with Common Address

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	1200 First Avenue	(206) 525-6700	Seattle	WA	John Smith	63
Newer Record	Harbor Oil	1200 First Avenue	(503) 682-1111	Portland	OR	John Smith	63

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.
3. Auto-Flag both records for a Follow-up Confirmation.
4. If Follow-up confirms a DBA/Duplicate, Auto-Consolidate. (i.e. Auto-Copy Phone, Name and Contact (if it exists) in newer record to Alternative Phone, DBA and Contact fields in older record, Auto-Delete newer record, and Auto-Erase the Family ID if only 1 record remains in the family. If Auto-Copying a Contact and Phone from the newer record, maintain the relationship between the Contacts and Phones.)

Notes:

A. Unlike Case 6.4.1, it is unlikely that two records would have a common address AND a common contact. As a result, these records should be flagged as a Family and for Follow-up Confirmation to confirm the addresses and whether they are, in fact, related.

### Case 6.4.3

*Different Name, Same Address, Different Phone, Different City, Different State, Different Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>No</i>
Older Record	Clean Care	1200 First Avenue	(206) 525-6700	Seattle	WA	John Smith	--
Newer Record	Harbor Oil	1200 First Avenue	(503) 682-1111	Portland	OR	Sandy Taylor	--

Actions:

See Case 6.4.1

Notes:

See Case 6.4.1



## CASE 7.1

### Case 7.1.1

*Different Name, Different Address, Same Phone, Same City, Same State, Null Contact*

Result: DBAs or Affiliated Companies with Common Phone

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Seattle	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

### Case 7.1.2

*Different Name, Different Address, Same Phone, Same City, Same State, Same Contact*

Result: DBAs or Affiliated Companies with Common Phone; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Seattle	WA	John Smith	51

Actions:

See Case 7.1.1

### Case 7.1.3

*Different Name, Different Address, Same Phone, Same City, Same State, Different Contact*

Result: DBAs or Affiliated Companies with Common Phone; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Seattle	WA	Sandy Taylor	51

Actions:

See Case 7.1.1

## CASE 7.2

### Case 7.2.1

*Different Name, Different Address, Same Phone, Same City, Different State, Null Contact*

Result: DBAs or Affiliated Companies with Common Phone; Error in State

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 282-1122	Seattle	OR	--	51

Actions:

1. Retain all records.
2. Auto-Correct State (Optional: This step is eliminated with a "Verify State is Valid" script step upon import.)  
If exact match exists, take no action. Otherwise, correct State.
3. Auto-Assign a Family ID only if States are the same following the Auto-Correct State.
4. Auto-Flag both records for a Follow-up Confirmation.

Notes:

- A. In the Auto-Correct State script, a match is keyed off of valid State and Area Code or State and Zip Code combinations.
- B. In this case, the Area Code needs to be considered. In the newer record, for example, the State is in error.  
(The 206 Area Code resides in WA.)

### Case 7.2.2

*Different Name, Different Address, Same Phone, Same City, Different State, Same Contact*

Result: DBAs or Affiliated Companies with Common Phone; Error in State; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 282-1122	Seattle	OR	John Smith	51

Actions:

See Case 7.2.1

### Case 7.2.3

*Different Name, Different Address, Same Phone, Same City, Different State, Different Contact*

Result: DBAs or Affiliated Companies with Common Phone; Error in State; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(206) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(206) 282-1122	Seattle	OR	Sandy Taylor	51

Actions:

See Case 7.2.1

### CASE 7.3

#### Case 7.3.1

*Different Name, Different Address, Same Phone, Different City, Same State, Null Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Renton	WA	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

#### Case 7.3.2

*Different Name, Different Address, Same Phone, Different City, Same State, Same Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Renton	WA	John Smith	51

Actions:

See Case 7.3.1

#### Case 7.3.3

*Different Name, Different Address, Same Phone, Different City, Same State, Different Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Renton	WA	Sandy Taylor	51

Actions:

See Case 7.3.1

## CASE 7.4

### Case 7.4.1

*Different Name, Different Address, Same Phone, Different City, Different State, Null Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Null</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	--	51
Newer Record	Harbor Oil	11620 Capps Road	(360) 282-1122	Portland	OR	--	51

Actions:

1. Retain all records.
2. Auto-Assign a Family ID.

Notes:

A. This family is identified based upon the common phone number between the two locations. If it were different, a family would not exist here because the companies would, for all intents and purposes, operate independently for mailing and contact purposes.

### Case 7.4.2

*Different Name, Different Address, Same Phone, Different City, Different State, Same Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone; Central Contact

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(360) 282-1122	Portland	OR	John Smith	51

Actions:

See Case 7.4.1

Notes:

See Case 7.4.1

### Case 7.4.3

*Different Name, Different Address, Same Phone, Different City, Different State, Different Contact*

Result: DBAs, Branch Offices or Affiliated Companies with Common Phone; Multiple Contacts

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Yes</i>
Older Record	Clean Care	7000 NE 40th Avenue	(360) 282-1122	Seattle	WA	John Smith	51
Newer Record	Clean Care	11620 Capps Road	(360) 282-1122	Portland	OR	Sandy Taylor	51

Actions:

See Case 7.4.1

Notes:

See Case 7.4.1

## CASE 8.1

### Case 8.1.1

*Different Name, Different Address, Different Phone, Same City, Same State, Null Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Null</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	--	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	--	--

Actions:

1. Retain all records.

### Case 8.1.2

*Different Name, Different Address, Different Phone, Same City, Same State, Same Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Same</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	John Smith	--

Actions:

See Case 8.1.1

### Case 8.1.3

*Different Name, Different Address, Different Phone, Same City, Same State, Different Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>Different</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	Sandy Taylor	--

Actions:

See Case 8.1.1

## CASE 8.2

### Case 8.2.1

*Different Name, Different Address, Different Phone, Same City, Different State, Null Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Null</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	--	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	OR	--	--

Actions:

1. Retain all records.

Notes:

A. In this case, there may be an error in the State or two cities may exist with the same name in different states. A look at the Area Code and State or County can resolve this question. Since the records are clearly not related, no further action is necessary.

### Case 8.2.2

*Different Name, Different Address, Different Phone, Same City, Different State, Same Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Same</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	OR	John Smith	--

Actions:

See Case 8.2.1

Notes:

See Case 8.2.1

### Case 8.2.3

*Different Name, Different Address, Different Phone, Same City, Different State, Different Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>Different</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(206) 282-1122	Seattle	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	OR	Sandy Taylor	--

Actions:

See Case 8.2.1

Notes:

See Case 8.2.1

### CASE 8.3

#### Case 8.3.1

*Different Name, Different Address, Different Phone, Different City, Same State, Null Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Null</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	--	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	--	--

Actions:

1. Retain all records.

#### Case 8.3.2

*Different Name, Different Address, Different Phone, Different City, Same State, Same Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Same</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	John Smith	--

Actions:

See Case 8.3.1

#### Case 8.3.3

*Different Name, Different Address, Different Phone, Different City, Same State, Different Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>Different</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(206) 621-4000	Seattle	WA	Sandy Taylor	--

Actions:

See Case 8.3.1

## CASE 8.4

### Case 8.4.1

*Different Name, Different Address, Different Phone, Different City, Different State, Null Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Null</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	--	--
Newer Record	Sam's Restaurant	3000 First Street	(503) 762-5000	Portland	OR	--	--

Actions:

1. Retain all records.

### Case 8.4.2

*Different Name, Different Address, Different Phone, Different City, Different State, Same Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Same</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(503) 762-5000	Portland	OR	John Smith	--

Actions:

See Case 8.4.1

### Case 8.4.3

*Different Name, Different Address, Different Phone, Different City, Different State, Different Contact*

Result: Unique Records

Field	Company Name (core)	Address(es) (cleaned)	Phone(s)	City	State	Contact (core)	Family
Description	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>Different</i>	<i>No</i>
Older Record	Ace Auto Body	1642 Oak Avenue	(360) 282-1122	Olympia	WA	John Smith	--
Newer Record	Sam's Restaurant	3000 First Street	(503) 762-5000	Portland	OR	Sandy Taylor	--

Actions:

See Case 8.4.1